

## Domestic Services – Position Description

### Birthing Suites Cleaning Schedule

The following schedule describes the sequence or order in which you should approach the described tasks. Adherence to this schedule will ensure that all tasks are completed in a thorough and logical manner.

Time	Location / Room	Remarks
	<b>Birthing Suites</b>	Wipe all surfaces including bench tops, bench doors, soft lounges, chairs etc. using neutral detergent.
		Thoroughly clean bed mattress, bed frame, and pillows, using neutral detergent, ensuring no blood or body fluids remains, paying particular attention to edge between mattress and bed frame.
	<b>Wet Areas ( sink, bathroom )</b>	Clean wet areas using neutral detergent, wipe basins, bathtub, wall tiles, Perspex panels etc.
		Wet wipe hand basin and bathtub, using Hospital Grade Disinfectant, leaving surfaces wet and allow to air dry.
	<b>Toilet ( B4056 )</b>	Clean hand basin, toilet bowl, seat and cistern. Wipe all mirror, walls, handrails, sills and doors.
		Wet wipe toilet seat using Hospital Grade Disinfectant, leaving surface wet and allow to air dry.
	<b>Floors</b>	Wet mop all floors used during the birthing process, including areas where midwives have been. This includes the birthing suite, bathroom, toilet, pan room, midwives desk area and connecting spaces ( B4027 )
	<b>Rubbish / Linen</b>	Remove soiled linen, all rubbish and contaminated waste. The placenta to be taken to Anatomical Waste Storage located in the Morgue.
	<b>When Finished</b>	Complete 'Birth Suite Cleaning Record Sheet' in pan room.
<b>Note:</b> <ul style="list-style-type: none"> <li>• Ensure the floor is not too wet when mopping</li> <li>• Always use safety signs when cleaning</li> <li>• Clean equipment after each use</li> </ul>		

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Remember - You are a professional - have pride in yourself, your appearance, your colleagues and the Hospital

### **Colour Coding of reusable cleaning equipment**

<b>Blue</b>	<b>General Cleaning</b>
<b>Red</b>	<b>Bathrooms /Toilets/Dirty Utility Rooms</b>
<b>Yellow</b>	<b>Infectious/Isolation Areas</b>

I have read and understand this task statement

Employee Name: \_\_\_\_\_

Employee Signature: \_\_\_\_\_

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Raymond Robinson  
Manager Domestic services